From: Elizabeth Hardin, Vice Chancellor for Business Affairs  
Subject: Fiscal Year 2010-11 Cash Restrictions on General Fund  
Date: June 10, 2011

In a memorandum dated Thursday, June 2, 2011, the Office of State Budget and Management (OSBM) informed all NC State Departments, Institutions and Agencies that it was restricting June cash allotments to only what is necessary for payroll and minimum operating costs (see attached). UNC Charlotte will have $14.8 million less in State funds to spend in FY11. Therefore, we will not have enough cash to pay our anticipated expenditures for the remainder of this fiscal year.

The cash limitations are for the General Fund only: Banner funds numbered 100000 to 119999

We will make every effort to pay the vendor invoices, direct pay requests, travel reimbursements, and travel advances we receive by the published due date, June 17. Once we have spent all the cash available to us, remaining invoices will be held for payment until July 1, 2011. There will likely be some invoices submitted by the due date that we will not be able to pay.

Some departments may have made certain purchases because there were FY11 funds available. Please review those purchases to determine if you can pay for them from your FY12 funds. If you cannot pay for them in FY12, contact your Purchasing Agent to cancel the order. Understand that there may be a cancellation or restocking fee.

**PLEASE DO NOT** make any additional purchases for the remainder of this fiscal year even if you have available FY11 budget. If you do make additional purchases, the payment will in all likelihood be made from your FY12 budget.

In closing, I again ask for your patience as our Budget Council and administrative teams work to resolve unanswered questions and to provide you and your organizations assistance in the implementation of this new limitation. We need and appreciate cooperation from all constituents as we address this challenge.

Many thanks for your continuing committed response to managing effectively through the many challenges facing the state.

Many thanks,

Beth